

**MINUTES OF THE MEETING OF  
THE HOUSING AUTHORITY OF THE  
TOWNSHIP OF FRANKLIN  
OCTOBER 12, 2016  
7:00PM**

**A. CALL TO ORDER**

The Board members of the Housing Authority of the Township of Franklin, New Jersey met in regular session at the office of the Housing Authority, located at 25 Parkside Street, Somerset, NJ 08873 on October 12, 2016 at 7:00 pm.

**OPEN PUBLIC MEETING ACT**

The Chairperson acknowledged the fact that the required documentation pursuant to Open Meeting Law, P.L.C. 231 had been distributed.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**MOMENT OF SILENCE**

A moment of silence was observed for all service members working to protect our country.

**ROLL CALL**

Upon Roll call, the following Commissioners were present at the start of the meeting:

Dennis Sanders, Michael F. Gianotto, Helen Verhage, Agnes Kulu-Banya (arrived at 7:03PM), Ike Agudosi.

Also Present: Alberto Camacho, Esq. General Counsel, John Clarke (Acting Executive Director), Shanel Robinson (Council Liaison) and Tina Adams (Assist. Executive Director)

## **B. PUBLIC COMMENT ON AGENDA ITEMS**

None

## **C. APPROVAL OF PREVIOUS MINUTES**

On the motion was made by Commissioner Gianotto, seconded by Commissioner Sanders to approve the minutes of the July Board of Commissioners meeting.

Roll Call: Ayes: Sanders, Kulu-Banya, Gianotto, Agudosi  
Nays: None  
Abstentions: Verhage  
Absent: Minick

## **D. MONTHLY REPORT**

David Cirarrocca (Fee Accountant) gave the financial report and reviewed the proposed budget with the Board and addressed questions for the Board. Chairman Agudosi discussed the settlement payment to HUD with Board Attorney Alberto Camacho and Acting Executive Director John Clarke. Commissioner Gianotto asked questions about the minutes with Board Attorney Alberto Camacho.

On the motion was made by Commissioner Gianotto, seconded by Commissioner Kulu-Banya to approve the financial report for the October Board of Commissioners meeting.

Roll Call: Ayes: Sanders, Kulu-Banya, Gianotto, Agudosi  
Nays: None  
Abstentions: Verhage  
Absent: Minick

## **E. NEW BUSINESS (RESOLUTIONS)**

### **1. CONSENT AGENDA I-BILL LIST**

## **CONSENT AGENDA I- BILL LIST**

### **RESOLUTION 16-5256**

RESOLUTION APPROVING WARRENTS AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR PUBLIC HOUSING FOR THE MONTH OF JUNE 2016 IN THE AMOUNT OF \$ 14,948.36

### **RESOLUTION 16-5257**

RESOLUTION APPROVING WARRENTS AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR RESIDENT RELOCATION SERVICES-REVITALIZATION PROJECT AND REGULAR HAP PAYMENT FOR THE MONTH OF JUNE 2016 IN THE AMOUNT OF \$ 89,484.70

### **RESOLUTION 16-5258**

RESOLUTION APPROVING WARRENTS AUTHORIZING PAYMENT OF BILLS FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM FOR THE MONTH OF JUNE 2016 IN THE AMOUNT OF \$ 207,701.10

The Chairperson read the Resolution, called for public comment. No comments from the public were made. Chairperson called for a motion on all items on the Consent Agenda I - Bill List.

On motion of Commissioner Gianotto, seconded by Commissioner Kulu-Banya, the above resolutions on the Consent Agenda Bill List were approved.

Roll Call: Ayes: Gianotto, Sanders, Minick, Kulu-Banya, Agudosi  
Nays: None  
Abstentions: Wright, Verhage

## **CONSENT AGENDA II- OTHER**

### **RESOLUTION 16-5265**

RESOLUTION RATIFYING AND APPROVING WARRENTS  
AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR  
PUBLIC HOUSING FOR THE MONTH OF AUGUST 2016 IN THE  
AMOUNT OF \$ 18,206.27

**RESOLUTION 16-5266**

RESOLUTION RATIFYING AND APPROVING WARRENTS  
AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR  
PUBLIC HOUSING FOR THE MONTH OF SEPTEMBER 2016 IN THE  
AMOUNT OF \$ 15,492.02

**RESOLUTION 16-5267**

RESOLUTION RATIFYING AND APPROVING WARRENTS  
AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR  
RESIDENT RELOCATION SERVICES-REVITALIZATION PROJECT  
AND REGULAR HAP PAYMENT FOR THE MONTH OF AUGUST  
2016 IN THE AMOUNT OF \$76,304.45

**RESOLUTION 16-5268**

RESOLUTION RATIFYING AND APPROVING WARRENTS  
AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR  
RESIDENT RELOCATION SERVICES-REVITALIZATION PROJECT  
AND REGULAR HAP PAYMENT FOR THE MONTH OF SEPTEMBER  
2016 IN THE AMOUNT OF \$74,564.45

**RESOLUTION 16-5269**

RESOLUTION RATIFYING AND APPROVING WARRENTS  
AUTHORIZING PAYMENT OF BILLS FOR THE SECTION 8  
HOUSING CHOICE VOUCHER PROGRAM FOR THE MONTH OF  
AUGUST 2016 IN THE AMOUNT OF \$ 197,706.41

**RESOLUTION 16-5270**

RESOLUTION RATIFYING AND APPROVING WARRENTS  
AUTHORIZING PAYMENT OF BILLS FOR THE SECTION 8  
HOUSING CHOICE VOUCHER PROGRAM FOR THE MONTH OF  
SEPTEMBER 2016 IN THE AMOUNT OF \$ 201,416.34

**RESOLUTION 16-5271**

RESOLUTION APPROVING WARRENTS AUTHORIZING AND  
APPROVING PAYMENT OF BILLS FOR PUBLIC HOUSING FOR THE  
MONTH OF OCTOBER 2016 IN THE AMOUNT OF \$ 331,197.38

**RESOLUTION 16-5272**

RESOLUTION APPROVING WARRENTS AUTHORIZING AND  
APPROVING PAYMENT OF BILLS FOR RESIDENT RELOCATION  
SERVICES-REVITALIZATION PROJECT AND REGULAR HAP  
PAYMENT FOR THE MONTH OF OCTOBER 2016 IN THE AMOUNT  
OF \$ 72,338.96

**RESOLUTION 16-5273**

RESOLUTION APPROVING WARRENTS AUTHORIZING PAYMENT  
OF BILLS FOR THE SECTION 8 HOUSING CHOICE VOUCHER  
PROGRAM FOR THE MONTH OF OCTOBER 2016 IN THE AMOUNT  
OF \$ 193,009.41

**CONSENT AGENDA II- OTHER**

**RESOLUTION 16-5274**

RESOLUTION AUTHORIZING AND APPROVING THE ANNUAL  
BUDGET FOR THE FRANKLIN TOWNSHIP HOUSING AUTHORITY

**RESOLUTION 16-5275**

RESOLUTION AUTHORIZING AND APPROVING THE LATE  
SUBMISSION OF THE ANNUAL BUDGET FOR THE FRANKLIN  
HOUSING AUTHORITY TO THE DCA

**RESOLUTION 16-5276**

RESOLUTION AUTHORIZING AND APPROVING THE FRANKLIN  
HOSUING AUTHORITY HUD OPERATING BUDGET FOR FYE  
9/30/17

**RESOLUTION 16-5277**

RESOLUTION AUTHORIZING AND PROFESSIONAL  
DEVELOPMENT TRAINING

**RESOLUTION 16-5278**

RESOLUTION ADOPTING AND APPROVING HUD FAIR MARKET  
RENTS EFFECTIVE OCTOBER 1, 2016

The Chairperson read the Resolution, called for public comment. No comments from the public were made. Chairperson called for a motion on all items on the Consent Agenda II - Bill List.

On motion of Commissioner Gianotto, seconded by Commissioner Sanders, the above resolution on the Consent Agenda II was approved.

Roll Call: Ayes: Gianotto, Sanders, Verhage, Kulu-Banya, Agudosi  
Nays: None  
Abstentions: Minick

**F. REPORT OF SECRETARY**

Mr. Clarke gave an update on FTHA's operations and programs and addressed questions from the Board.

**G. CORRESPONDANCE**

Reviewed and Filed.

**H. COMMENTS FROM THE PUBLIC**

No comments were made by the public.

## **I. COMMENTS OF CHAIR AND BOARD OF COMMISSIONERS**

No comments were made.

## **J. EXECUTIVE SESSION**

Chairperson Agudosi asked for a motion to go into Closed Session. A motion was made by Commissioner Gianotto to go into closed session. The motion was seconded by Commissioner Sanders.

Roll Call: Ayes: Gianotto, Sanders, Verhage, Kulu-Banya, Agudosi  
Nays: None  
Abstentions: None  
Absent: Minick

Chairperson Agudosi asked for a motion to go back into open session. A motion was made by Commissioner Sanders to go into closed session. The motion was seconded by Commissioner Sanders.

Roll Call: Ayes: Gianotto, Sanders, Verhage, Kulu-Banya, Agudosi  
Nays: None  
Abstentions: None  
Absent: Minick

Alberto Camacho stated that legal and/or personnel matters were discussed in closed session and would be made public at a future date. There being no further business to come before the Housing Authority of the Township of Franklin, it was moved by Commissioner Verhage, seconded by Commissioner Gianotto and voted by acclamation that the meeting be adjourned.

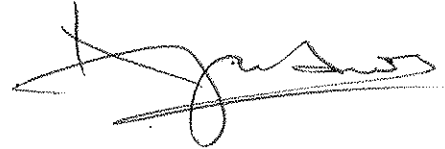
Respectfully,



John Clarke  
Acting Executive Director and Secretary

**CERTIFICATION AND APPROVAL OF BOARD MINUTES**

I, He Agudon, Chairperson, do hereby certify and approve the minutes which have been created in accordance with the events and actions of the Franklin Township Housing Authority Board of Commissioners Meeting, Wednesday, October 12, 2016 as the official minutes to be entered into record.

A handwritten signature in black ink, appearing to read "He Agudon", is written over a horizontal line. The signature is stylized with a large loop and a long horizontal stroke at the end.