

**MINUTES OF THE MEETING OF  
THE HOUSING AUTHORITY OF THE  
TOWNSHIP OF FRANKLIN  
JUNE 8, 2016  
7:00PM**

**A. CALL TO ORDER**

The Board members of the Housing Authority of the Township of Franklin, New Jersey met in regular session at the office of the Housing Authority, located at 25 Parkside Street, Somerset, NJ 08873 on June 8, 2016 at 7:00 pm.

**OPEN PUBLIC MEETING ACT**

The Chairperson acknowledged the fact that the required documentation pursuant to Open Meeting Law, P.L.C. 231 had been distributed.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**MOMENT OF SILENCE**

A moment of silence was observed for all service members working to protect our country.

**ROLL CALL**

Upon Roll call, the following Commissioners were present at the start of the meeting:

Dennis Sanders, Michael F. Gianotto, Anthony Minick, Agnes Kulu-Banya, Ike Agudosi.

Also Present: Alberto Camacho, Esq. General Counsel, John Clarke (Acting Executive Director), Shanel Robinson (Council Liaison) and Tina Adams (Assist. Executive Director)

## **B. PUBLIC COMMENT ON AGENDA ITEMS**

None

## **C. APPROVAL OF PREVIOUS MINUTES**

On the motion was made by Commissioner Minick, seconded by Commissioner Gianotto to approve the minutes of the May Board of Commissioners meeting.

Roll Call: Ayes: Sanders, Minick, Gianotto, Agudosi  
Nays: None  
Abstentions: Kulu-Banya  
Absent: Wright, Verhage

## **D. MONTHLY REPORT**

None

## **E. NEW BUSINESS (RESOLUTIONS)**

### **1. CONSENT AGENDA I-BILL LIST**

#### **CONSENT AGENDA I- BILL LIST**

##### **RESOLUTION 16-5256**

RESOLUTION APPROVING WARRENTS AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR PUBLIC HOUSING FOR THE MONTH OF JUNE 2016 IN THE AMOUNT OF \$ 14,948.36

##### **RESOLUTION 16-5257**

RESOLUTION APPROVING WARRENTS AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR RESIDENT RELOCATION SERVICES-REVITALIZATION PROJECT AND REGULAR HAP PAYMENT FOR THE MONTH OF JUNE 2016 IN THE AMOUNT OF \$ 89,484.70

**RESOLUTION 16-5258**

RESOLUTION APPROVING WARRENTS AUTHORIZING PAYMENT OF BILLS FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM FOR THE MONTH OF JUNE 2016 IN THE AMOUNT OF \$ 207,701.10

The Chairperson read the Resolution, called for public comment. No comments from the public were made. Chairperson called for a motion on all items on the Consent Agenda I - Bill List.

On motion of Commissioner Gianotto, seconded by Commissioner Kulu-Banya, the above resolutions on the Consent Agenda Bill List were approved.

Roll Call: Ayes: Gianotto, Sanders, Minick, Kulu-Banya, Agudosi  
Nays: None  
Abstentions: Wright, Verhage

**CONSENT AGENDA II- OTHER**

**RESOLUTION 16-5259**

RESOLUTION APPROVING REVISED BY-LAWS FOR THE FRANKLIN TOWNSHIP HOUSING AUTHORITY

**RESOLUTION 16-5260**

RESOLUTION APPROVING REVISED PROCUREMENT POLICY FOR THE FRANKLIN TOWNSHIP HOUSING AUTHORITY

**RESOLUTION 16-5261**

RESOLUTION APPROVING THE AUDIT FOR FYE 9/30/15 FOR THE FRANKLIN TOWNSHIP HOUSING AUTHORITY

The Chairperson read the Resolution, called for public comment. No comments from the public were made. Chairperson called for a motion on all items on the Consent Agenda II - Bill List.

On motion of Commissioner Gianotto, seconded by Commissioner Sanders, the above resolution on the Consent Agenda II was approved.

Roll Call: Ayes: Gianotto, Sanders, Minick, Kulu-Banya, Agudosi  
Nays: None  
Abstentions: Wright, Verhage

#### **F. REPORT OF SECRETARY**

Mr. Clarke gave an update on FTHA's operations and programs. Mr. Clarke thanked the Board's Operation Committee for their continued work on updating policies and procedures with the Board's attorney and FTHA staff.

#### **G. CORRESPONDANCE**

Reviewed and Filed.

#### **H. COMMENTS FROM THE PUBLIC**

Carolyn Smith (resident 25 Parkside Senior building) made comments about some issues and concerns relating to the management of the senior building. She presented Mr. Clarke with a letter she had previously written in 2013 concerns issues and asked that FTHA look into these items and address them. Mr. Clarke said he would meet with property management and go over all of the claims and concerns and address them accordingly.

#### **I. COMMENTS OF CHAIR AND BOARD OF COMMISSIONERS**

Chairperson directed Mr. Clarke to look into all of the claims and to report back to him on them. Chairperson and Vice Chairperson both stated their concern with the claims and said that all claims would be addressed by FTHA. Commissioners commented on the statement and claims. Shanel Robinson (Council Liaison) said there were two community officers patrolling the area and that she was not aware of any major issues.

#### **J. EXECUTIVE SESSION**

Chairperson Agudosi asked the Board if there was a need for closed session. There was no need for any closed session items. There being no further business to come before the Housing Authority of the Township of Franklin, it was moved by

Commissioner Gianotto, seconded by Commissioner Minick and voted by acclimation that the meeting be adjourned.

Respectfully,



John Clarke  
Acting Executive Director and Secretary

**CERTIFICATION AND APPROVAL OF BOARD MINUTES**

I, He Agudon, Chairperson, do hereby certify and approve the minutes which have been created in accordance with the events and actions of the Franklin Township Housing Authority Board of Commissioners Meeting, Wednesday, June 8, 2016 as the official minutes to be entered into record.