

**MINUTES OF THE MEETING OF
THE HOUSING AUTHORITY OF THE
TOWNSHIP OF FRANKLIN
FEBRUARY 10, 2016
7:00PM**

A. CALL TO ORDER

The Board members of the Housing Authority of the Township of Franklin, New Jersey met in regular session at the office of the Housing Authority, located at 25 Parkside Street, Somerset, NJ 08873 on February 10, 2016 at 7:00 pm.

OPEN PUBLIC MEETING ACT

The Chairperson acknowledged the fact that the required documentation pursuant to Open Meeting Law, P.L.C. 231 had been distributed.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MOMENT OF SILENCE

A moment of silence was observed for all service members working to protect our country.

ROLL CALL

Upon Roll call, the following Commissioners were present:

Commissioners Agnes Kulu-Banya (arrived at 7:07PM), Anthony Minick, Michael F. Gianotto (arrived at 7:05PM), Carl Wright, Ike Agudosi, Dennis Sanders and Chairperson Helen Verhage.

Also Present: Philip George, Esq. Board General Counsel, Alberto Camacho, Esq. Redevelopment Counsel, John Clarke (Acting Executive Director) and Tina Adams (Assist. Executive Director) and Shanel Robinson (Council Liaison arrived at 7:19pm)

B. PUBLIC COMMENT ON AGENDA ITEMS

There was no public.

C. APPROVAL OF PREVIOUS MINUTES

On the motion of Commissioner Minick, seconded by Commissioner Sanders, the minutes of the January regular meeting of the Board of Commissioners were approved.

Roll Call: Ayes: Minick, Sanders, Verhage
Nays: None
Abstentions: Wright, Agudosi
Absent: Gianotto, Kulu-Banya

On the motion of Commissioner Sanders, seconded by Commissioner Minick, the minutes of the January's 2016 regular meeting of the Board of Commissioners were approved.

Roll Call: Ayes: Minick, Sanders, Verhage
Nays: None
Abstentions: Wright, Agudosi
Absent: Gianotto, Kulu-Banya

D. MONTHLY REPORT

1. Financial Report- This finance report was provided within the Board Package.

On the motion of Commissioner Sanders, seconded by Commissioner Minick, the financial report for January 2016 was approved.

Roll Call: Ayes: Minick, Sanders, Verhage
Nays: None
Abstentions: Wright, Agudosi
Absent: Gianotto, Kulu-Banya

E. NEW BUSINESS (RESOLUTIONS)

1. CONSENT AGENDA I-BILL LIST

**CONSENT AGENDA I- BILL LIST
RESOLUTION 16-5236**

RESOLUTION APPROVING WARRENTS AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR PUBLIC HOUSING FOR THE MONTH OF FEBRUARY 2016 IN THE AMOUNT OF \$13,054.66

RESOLUTION 16-5237

RESOLUTION APPROVING WARRENTS AUTHORIZING AND APPROVING PAYMENT OF BILLS FOR RESIDENT RELOCATION SERVICES-REVITALIZATION PROJECT AND REGULAR HAP PAYMENT FOR THE MONTH OF FEBRUARY 2016 IN THE AMOUNT OF \$ 81,311.60

RESOLUTION 16-5238

RESOLUTION APPROVING WARRENTS AUTHORIZING PAYMENT OF BILLS FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM FOR THE MONTH OF FEBRUARY 2016 IN THE AMOUNT OF \$ 209,290.62

The Chairperson read the Resolution called for public comment, and then called for a vote on all items on the Consent Agenda I - Bill List.

On motion of Commissioner Minick, seconded by Commissioner Gianotto, the above resolutions on the Consent Agenda Bill List were approved.

Roll Call: Ayes: Kulu-Banya, Gianotto, Wright, Sanders, Agudosi,
Minick, Verhage
Nays: None
Abstentions: None

CONSENT AGENDA II- OTHER

RESOLUTION 16-5239

RESOLUTION APPROVING AND AUTHORIZING THE HOUSING AUTHORITY OF THE TOWNSHIP OF FRANKLIN TO AWARD A CONTRACT FOR GENERAL AND DEVELOPMENT LEGAL SERVICES TO MANFREDI & PELLECHIO FOR A TWELVE MONTH PERIOD OF TIME IN AN AMOUNT NOT TO EXCEED \$20,000 DOLLARS

RESOLUTION 16-5240

RESOLUTION APPROVING AND AUTHORIZING THE HOUSING AUTHORITY OF THE TOWNSHIP OF FRANKLIN TO AWARD A CONTRACT FOR GENERAL FEE ACCOUNTING SERVICES TO DAVID CIARROCCA FOR A TWELVE MONTH PERIOD OF TIME IN AN AMOUNT NOT TO EXCEED \$19,200 DOLLARS

RESOLUTION 16-5241

RESOLUTION APPROVING AND AUTHORIZING THE HOUSING AUTHORITY OF THE TOWNSHIP OF FRANKLIN TO AWARD A CONTRACT FOR AUDITING SERVICES TO FALLON & LARSON FOR THE PERIOD ENDING 9/30/15 IN AN AMOUNT NOT TO EXCEED \$8,940 DOLLARS

The Chairperson read the Resolution called for public comment, and then called for a vote on all items on the Consent Agenda II - Other.

On motion of Commissioner Wright, seconded by Commissioner Gianotto, the above resolutions on the Consent Agenda II - Other were approved.

Roll Call: Ayes: Kulu-Banya, Gianotto, Wright, Sanders, Agudosi,
Minick, Verhage
Nays: None
Abstentions: None

F. REPORT OF SECRETARY

Mr. Clarke asked Board members to please review the draft personnel policy and to provide FTHA General Legal with their comments so action could be taken at the March meeting on the policy.

G. CORRESPONDANCE

Reviewed and Filed.

H. COMMENTS FROM THE PUBLIC

No comments from the public were made.

I. COMMENTS OF CHAIR AND BOARD OF COMMISSIONERS

Chairperson Verhage thanked the Operations committee for their work and asked the Board of Commissioners to please go through the draft and give their comments to the attorney. Commissioner Minick asked for a summary of Resolution 39 and the RFP. Mr. Clarke gave a summary of the RFP process and review by the Operations Committee. Phil George gave a brief summary of the revisions to the Employee Personnel Policy and discussed the need for the Board to take action to complete the revisions.

Chairperson Verhage asked Board members again to try and make all meetings and thanked the members in attendance for taking time to make the meeting.

J. EXECUTIVE SESSION

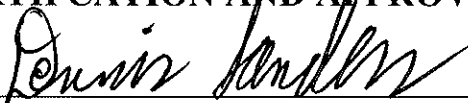
Chairperson Verhage asked the Board if there was a need for closed session. There was no need for any closed session items. There being no further business to come before the Housing Authority of the Township of Franklin, it was moved by Chairperson Verhage, seconded by Commissioner Gianotto and voted by acclamation that the meeting be adjourned.

Respectfully,


John Clarke

Acting Executive Director and Secretary

CERTIFICATION AND APPROVAL OF BOARD MINUTES

I, , Vice Chairperson, do hereby certify and approve the minutes which have been created in accordance with the events and actions of the Franklin Township Housing Authority Board of Commissioners Meeting, Wednesday, February 10, 2016 as the official minutes to be entered into record.