

**MINUTES OF THE MEETING OF
THE HOUSING AUTHORITY OF THE
TOWNSHIP OF FRANKLIN
DECEMBER 13, 2017
7:00PM**

A. CALL TO ORDER

The Board members of the Housing Authority of the Township of Franklin, New Jersey met in regular session at the office of the Housing Authority, located at 25 Parkside Street, Somerset, NJ 08873 on December 13, 2017 at 7:00 pm.

OPEN PUBLIC MEETING ACT

The Chairperson acknowledged the fact that the required documentation pursuant to Open Meeting Law, P.L.C. 231 had been distributed.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

MOMENT OF SILENCE

ROLL CALL

Upon Roll call, the following Commissioners were present at the start of the meeting:

Commissioner Minick, Commissioner Kulu-Banya, Commissioner Demkovitz, Commissioner Robinson (via conference phone) and Chairman Agudosi.

Absent: Commissioner Gianotto and Commissioner Sanders

(Chairman excused absence for Commissioners Gianotto)

Also Present: Joseph Manfredi, Esq. General Legal and Redevelopment Counsel, John Clarke (Acting Executive Director), and Tina Adams (Assist. Executive Director)

B. PUBLIC COMMENT ON AGENDA ITEMS

None

C. APPROVAL OF PREVIOUS MINUTES

On the motion by Commissioner Minick, seconded by Commissioner Kulu-Banya, the minutes of the November Board of Commissioners meeting passed.

Roll Call: Ayes: Robinson, Kulu-Banya, Minick, Agudosi
Nays: None
Abstentions: Demkovitz
Absent: Gianotto, Sanders

D. MONTHLY REPORT

Finance report was given and provided to the Board for their information and action. On the motion by Commissioner Minick, seconded by Commissioner Robinson, the Finance Report passed.

Roll Call: Ayes: Robinson, Minick, Kulu-Banya, Demkovitz, Agudosi
Nays: None
Abstentions: None
Absent: Gianotto, Sanders

E. NEW BUSINESS (RESOLUTIONS)

CONSENT AGENDA I-BILL LIST

RESOLUTION 17-5338

RESOLUTION APPROVING WARRANTS FOR PUBLIC HOUSING PROGRAMS FOR THE MONTH OF DECEMBER 2017

RESOLUTION 17-5339

RESOLUTION APPROVING WARRANTS FOR RESIDENT RELOCATION SERVICES-REVITALIZATION PROJECT FOR THE MONTH OF DECEMBER 2017 IN THE AMOUNT OF \$ 71,182.45.

RESOLUTION 17-5340

RESOLUTION APPROVING WARRANTS FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM FOR THE MONTH OF DECEMBER 2017 IN THE AMOUNT OF \$ 192,799.10.

The Chairperson read the Resolution. The Chairperson called for a motion on all items on the Consent Agenda I - Bill List. On the motion of Commissioner Demkovitz, seconded by Commissioner Kulu-Banya, the above resolution on the Consent Agenda Bill List was approved.

Roll Call: Ayes: Kulu-Banya, Demkovitz, Minick, Robinson, Agudosi
Nays: None
Abstentions: None
Absent: Gianotto, Sanders

CONSENT AGENDA II- OTHER

RESOLUTION 17-5341

RESOLUTION APPROVING AND AUTHORIZING THE HOUSING AUTHORITY OF THE TOWNSHIP OF FRANKLIN TO AWARD A CONTRACT FOR GENERAL AND DEVELOPMENT LEGAL SERVICES TO MANFREDI & PELLECHIO FOR A TWELVE MONTH PERIOD OF TIME IN AN AMOUNT NOT TO EXCEED \$ 20,000 DOLLARS

RESOLUTION 17-5342

RESOLUTION APPROVING AND AUTHORIZING THE HOUSING AUTHORITY OF THE TOWNSHIP OF FRANKLIN TO AWARD A CONTRACT FOR GENERAL FEE ACCOUNTING SERVICES TO DAVID CIARROCCA FOR A TWELVE MONTH PERIOD OF TIME IN AN AMOUNT NOT TO EXCEED \$ 19,800 DOLLARS

RESOLUTION 17-5343

RESOLUTION APPROVING AND AUTHORIZING THE HOUSING AUTHORITY OF THE TOWNSHIP OF FRANKLIN TO AWARD A CONTRACT FOR AUDITING SERVICES TO NOVOGRADAC & COMPANY FOR THE PERIOD ENDING 9/30/17 IN AN AMOUNT NOT TO EXCEED \$9,924 DOLLARS

RESOLUTION 17-5344

**RESOLUTION APPROVING AND ADOPTING THE UTILITY
ALLOWANCES FOR USE IN THE FRANKLIN HOUSING
AUTHORITY HOUSING CHOICE VOUCHER PROGRAM**

The Chairperson read the Resolution. The Chairperson called for a motion on all items on the Consent Agenda II - Bill List. On the motion of Commissioner Minick, seconded by Commissioner Demkovitz, the above resolution on the Consent Agenda II was approved.

Roll Call: Ayes: Kulu-Banya, Demkovitz, Minick, Robinson, Agudosi
Nays: None
Abstentions: None
Absent: Gianotto, Sanders

F. REPORT OF SECRETARY

Mr. Clarke gave an update on FTHA's operations and programs and addressed questions from the Board. Chairman Agudosi thanks members for taking part in the Board Planning Session and said he was pleased with the short-term and long-term goals established during the session.

CORRESPONDANCE

Reviewed and Filed.

G. COMMENTS FROM THE PUBLIC

None

H. COMMENTS OF CHAIR AND BOARD OF COMMISSIONERS

Chairman Agudosi wished everyone a nice holiday season and made general comments.

I. EXECUTIVE SESSION

Chairperson Agudosi asked the Board if there was a need for closed session. There was no need for any closed session items. There being no further business to come

before the Housing Authority of the Township of Franklin, it was moved by Commissioner Kulu-Banya, seconded by Commissioner Demkovitz and voted by acclimation that the meeting be adjourned.

Respectfully,



John Clarke

Acting Executive Director and Secretary

CERTIFICATION AND APPROVAL OF BOARD MINUTES

I, _____, Chairperson, do hereby certify and approve the minutes which have been created in accordance with the events and actions of the Franklin Township Housing Authority Board of Commissioners Meeting, Wednesday, December 13, 2017 as the official minutes to be entered into record.